

Bridgewater Church of the Brethren
Board of Administration
Approved Minutes
July 23, 2019

Members present: Sally Jane Conner, Erin Dalrymple, Mike Fike, Phil Flory, Ted Flory, Kathleen Gardner, Alice Lee Hopkins, Terry Houff, Rufus Huffman, Todd Kiracofe, Steve Longenecker, George Mason, Bea Miller, Bill Miracle, Gladys Remnant, S.L. Simmons, Tony Stovall.

Members absent: Jeff Carr, Ann Daggett, Beth Day-Miller, Heather Driver, Bill Faw, Elizabeth Kreps, Dave Lineweaver, Chris Zepp.

Others present: Jim Replogle (Foundation).

The meeting of the Bridgewater Church of the Brethren (BWCOB) Board of Administration (BOA) was called to order by Chair Rufus Huffman at 7:03 p.m. Mike Fike began the meeting in prayer.

The minutes from the June 19, 2019 meeting were approved as presented.

Treasurer Phil Flory reported as of June 30, 2019, the net operating total was \$5,397.43.

Executive Committee Report

- Interim Pastor Search – As everyone knows, Senior Pastor Jeff Carr submitted his resignation on July 9, 2019. Chair Huffman reported that the Executive Committee met with Shenandoah District Executive John Jantzi on July 22, 2019 to review the interim pastor search process. The Executive Committee will interview candidates and bring a recommendation to the Board of Administration for approval. An application for this position has been submitted. References are currently being checked. The hope is to secure several weeks of pulpit supply and if successful in the search, the Interim Pastor position would begin October 1, 2019. Again, this timeline is tentative.

Chair Huffman asked for comments regarding the status of the congregation since receiving news of Senior Pastor Jeff Carr's resignation, as well as the process of securing an interim pastor and replacing Senior Pastor Carr. In addition, comments were made regarding District Executive Jantzi and the Shenandoah District's relationship based on previous history.

- Senior Pastor Carr's Last Day – Due to aligning with the pay period, the Executive Committee approved Senior Pastor Carr's last day will be September 30, 2019. In addition to the vacation days he will use for the remainder of September, after preaching September 1, 2019 he will be allowed to take some week days off in August, because of unused vacation days.

- Pianist Mary Beth Flory Contract – Chair Huffman will meet with her to review how she is compensated for providing music at memorial services.
- Search Committee for Christian Education Director – Item was tabled until next meeting.
- Computer Upgrade – The computers in the administrative offices need to be upgraded and a new lease/contract needs to be signed. Preliminary information received suggests the cost would be between \$20,000 - \$23,000.

Commission/Committee/Foundation/Deacon Reports

Since the Board meeting focus was on discussing the resignation of Senior Pastor Carr and the Interim Pastor search process, only reports of urgency were discussed.

Finance – Chair Huffman, Treasurer Flory, Finance Chair SL Simmons and Financial Secretary Karissa Hunt will meet and discuss what duties the treasurer currently does that could be transferred to the financial secretary.

Foundation – The Foundation Board recently met and had a thoughtful discussion about its role in the congregation.

Ministerial Services - A celebration to honor Senior Pastor Carr and family will be held. Ministerial Services Chair Bea Miller volunteered to lead the effort. Tony Stovall volunteered as well. Chair Huffman will meet with them to discuss further.

Mission & Service – A blood drive will be held on Sunday, August 11, 2019; 12:30 p.m. – 4:30 p.m. at the Church. Contact Shannon to sign-up for a spot. The goal is 18 donors.

Properties – A recommendation for hiring a Property Manager is forthcoming. In addition, tiles in the social hall need to be replaced.

The next BOA meeting is scheduled for Wednesday, August 21, 2019.

There being no additional business to discuss, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,
 Sally Jane Conner
 Church Clerk